

College Application Information Planner

Personal and Family Information

- Find your Social Security number (required for some applications, especially if you're applying for financial aid via FAFSA, which goes live on Oct. 1 each year)
- Ask your parents for their current (or former, if retired) occupations/job titles
- Have your parents find their most recent tax form (needed for FAFSA, and some applications require family gross income)

Academic Information

- Obtain your unofficial high school transcript from the end of junior year
- Obtain your unofficial transcript for any dual credit courses
- Know the course scheduling system for your school (e.g., semester, trimester, quarter)
- Have a list of your senior year courses
- Know your cumulative GPA and the GPA scale
- Understand how your school calculates GPA (weighted or unweighted)
- Know your weighted and unweighted GPAs from the end of junior year
- Know your graduating class size (approximate)
- Know your current class ranking (if available) and whether that ranking is weighted or unweighted
- Know how your school calculates honor roll (GPA minimums, number of semesters calculated)
- Know your SAT, ACT, AP, and IB test scores

Extracurriculars/Honors/Volunteer and Work Experience

- Document your academic achievements, including the name of the honor, grade earned, and the level of recognition (school, state/regional, national, international)
- Create a list of your activities, including a short position/leadership description, the organization name, a description of your accomplishments/recognition, grade levels of participation, timing of participation (summer, school year, or both), hours spent per week, and weeks spent per year

Admissions Essays

- Write down in a notebook or in your phone any ideas you have for your admissions essays, like the things that make you unique or challenges you've faced and overcome
- List the books you've read for school and for fun (some schools ask for a list like this in supplemental essays)

